## **Adding Diagnosis**

## Adding a diagnosis to the **Diagnoses** tab:

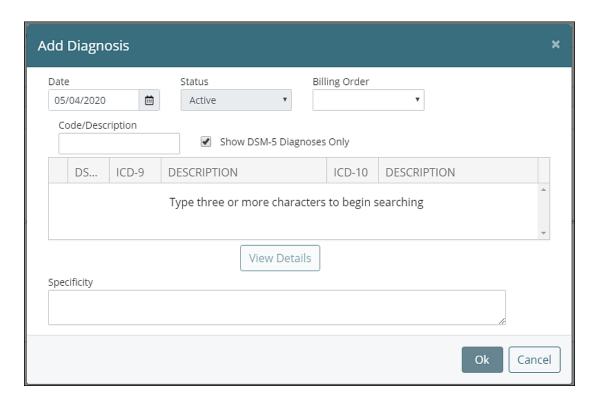
1. Open the desired patient chart and click on the **Diagnoses** from the navigation menu



2. Click on the + **New** button in the upper right corner of the browser window. The Add New Diagnosis Window will appear.

## The available fields on the Add New Diagnosis Window are as follows:

- Date: the date that the problem was first diagnosed or when the problem started. This field will default to the current date when entering a new diagnosis from the patient's chart
- Status: the current status of the diagnosis. The options for this field are as follows: Active, Inactive, Chronic, and Resolved. This field will default to Active when adding a new diagnosis.
- Billing Order: all patients whose services are billed to a payer require a billing order of 1 be attached to a diagnosis.
- Code/Description: this field is used to search for a new diagnosis to add to the patient's chart. Either the diagnosis code or the diagnosis description can be used while performing a search.
- Show DSM-5 Diagnoses Only: when checked, this field will limit the results from the search to only diagnoses which appear in DSM-5. Unchecking this box will search across all ICD-9 and ICD-10 diagnoses.
- View Details: when a diagnosis has been selected, this button can be used to view additional information about the diagnosis.
- Specificity: allows the user to set the specifiers for a selected diagnosis. This is a free text field with unlimited length.



- 3. Begin typing the diagnosis code or the diagnosis description in the Code/Description Field.
- 4. Once diagnoses have been entered and the details have been set, the final step is to click the **Save** button located at the bottom of the **Diagnoses** tab. Not clicking on **Save** results on changes being lost.

## 5. Searching for codes

- ICD-9 or ICD-10 codes can be used in the search.
- Keep in mind some codes may no longer be used and providers should make sure to follow <u>updates to DSM-5 criteria</u>, text and ICD-10 codes.
- DSM-5 descriptions can be used for diagnoses that fall within DSM-5.
- ICD-9 or ICD-10 descriptions can be used for diagnoses which do not appear in DSM-5.
- At least three (3) characters must be typed before the search will begin the query.
- If more than 100 results are possible for a search, a message will appear indicating the total number of possible results, in which case further refinement of the search criteria may be required to locate the needed diagnosis.
- The results are ordered using the following sort criteria: ICD-9 Code, ICD-10 Code, ICD-9/DSM-5 Description, ICD-10/DSM-5 Description.

The Show DSM-5 diagnoses only checkbox allows the user to limit their search results to only diagnosis pairings which appear in DSM-5. Unchecking the box will include results which match the search criteria, but are not considered part of DSM-5.

Code/Description		
	✓ Show DSM-5 Diagnoses Only	By default, the

DSM-5 diagnoses only checkbox is set to be checked for all users within a practice.