

LMFT APPLICATION FOR CE COURSE APPROVAL

Instructions:

- Do **not** send Certificate of Attendance with your application. Retain for your records.
- Complete this application **only** if program is not listed on Board's website listing of approved CE programs. Check website first.
- Type or print clearly.
- Complete all sections. Incomplete applications will not be considered.
- Sign & Date application. Submit to Board by US Mail or Email.

General Information:

LMFT Name: _____

License #: _____

Email Address (Application approval or denial notice will be sent electronically):

Course Information:

Course Title: _____

Date of Attendance or Program Completion (for online/homestudy): _____

Sponsor Organization: _____

Name and Address of Facility at Which Course is Conducted:

Are you requesting Ethics CE hours for this course? YES NO
If yes, how many hours? _____

Are you requesting Supervision CE hours for this course? YES NO
If yes, how many hours? _____

Course Content Information: Answer all questions.

- 1) What is the objective of the course and how does this objective relate to your marriage and family therapy practice?

- 2) State the course content. (i.e. presentation agenda, etc.) You may attached brochure or agenda if available. Do **NOT** submit course handouts, PowerPoint slides, etc.

- 3) Please list the names and qualifications of each instructor which demonstrate the instructors' current knowledge and skills in the course's subject matter. You may attach a resume, vitae or course promotion biography if available.

Email notification as to Board approval or denial will be sent within 30 days of application submission. If approved, you may count the CE hours listed on the program's Certificate of Attendance, or your actual hours of attendance/participation (whichever is less), toward the CE requirement for license renewal.

Affirmation:

I verify that the information contained in this application is true and correct to the best of my knowledge and belief.

Signature

Date