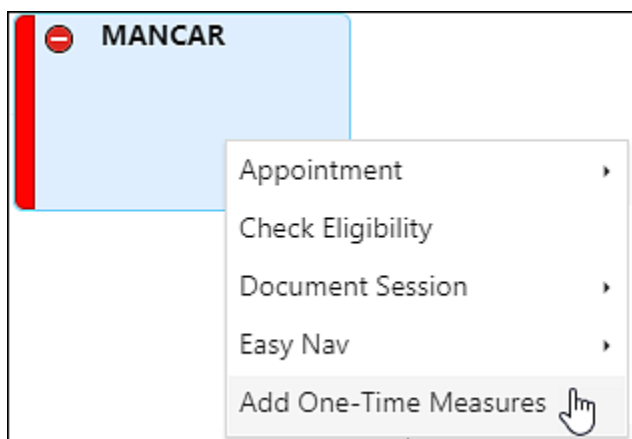


## Sending Measures to the Patient Portal

Valant allows measures to be assigned and completed by patients with a patient portal account. This allows patients to fill out measures before an appointment. There are two different measurement: Scheduled Measures and One-Time Measures. Scheduled Measures are sent on a recurring basis to the portal two days before a patient has an appointment. One-Time Measures are assigned once. One-Time Measures can be assigned from the Scheduler or from the Patients Chart. In order to assign a one-time measure follow either of the following steps:

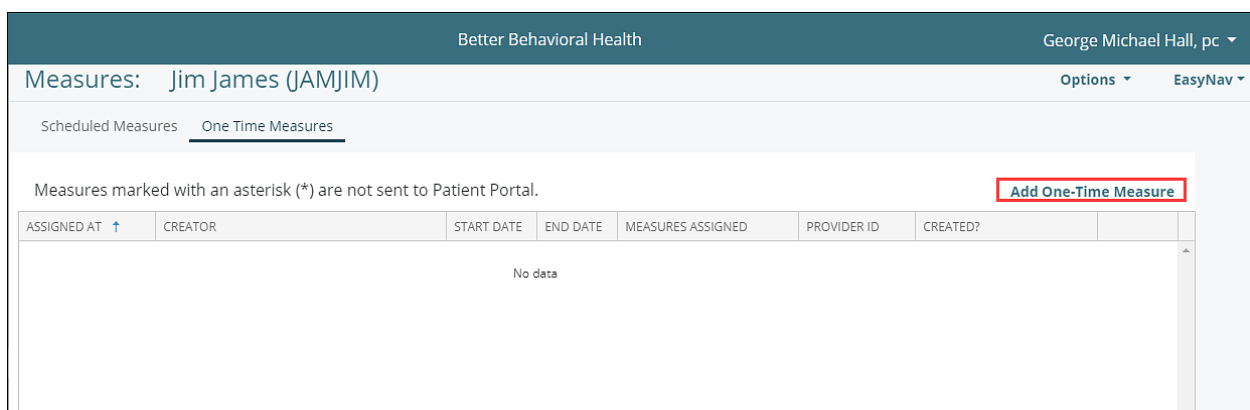
From the scheduler:

1. Right click on the Appointment
2. Click **“Add One-Time Measures”**



From the Patient Chart:

1. Click **Measures** from the navigation menu of the chart
2. Click the **One-Time Measures** subtab
3. Click the **Add One-Time Measure** button



After you select **“Add One-Time Measure”** on either option a dialog box will open to assign the measure. To assign the measure:

1. Assign the Provider who will be authoring the note with the **Provider** drop-down
2. Enter a start and end date
3. Click the **Measure**
4. Move the Measure to the column on the right side by clicking the greater than (>) button
5. Click **OK**

**Add One-Time Measures** ✕

One-time measures assigned from here will be created on the start date. If an end date is set, the measures will be removed from portal at the end of the day.

Also, after one-time measures are created they may be included in new Mobile Notes documents.

Provider

EMP: Emily Phillips ▾

Start Date

1/29/2020 📅

End Date

2/29/2020 📅

- ASRS-V1.1
- AUDIT
- BADS-SF
- BDD-YBOCS
- CAGE-AID
- ...

>

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BAM

Measures marked with an asterisk (\*) are not sent to Patient Portal.

OK

Cancel

Once a measure is assigned it will be immediately sent to the patient portal account to be completed. An email will be sent to the patient the following day to notify them of the measure. The email from the patient's perspective will look like the following:

**Better Behavioral Health**

Home
Clinical Documents
Billing
Account Settings
Practice Paper Work
Locations
Messages (0)

**New Measures and Clinical Forms from Better Behavioral Health**

Date	Message
1/29/2020 2:29:45 PM	Please complete the <a href="#">BAM</a> before 2/29/2020.

**Upcoming Appointments**

You have no appointments scheduled for the next 6 months.

**Quick Links**

[Change Demographics or Insurance Information](#)

Scheduled Measures can only be assigned from the Patients Chart. From the patient chart:

1. Click on the **Measures** tab
2. Click on the **Scheduled Measures** subtab
3. Click on the **Change Scheduled Measures** button on the bottom center of the page

Better Behavioral Health George Michael Hall, pc ▾

Measures: Jim James (JAMJIM) Options ▾ EasyNav ▾

Scheduled Measures One Time Measures

These assigned measures are included in each progress note. Reminders to complete these measures will automatically go out 2 days before scheduled appointments, except for those marked with an asterisk (\*).

[Change Scheduled Measures](#)

After selecting Change Scheduled Measures a box will appear to add and remove scheduled measures.

1. Select the **Measure(s)** to be assigned.
2. Move the Measure to the column on the right side by clicking the greater than button
3. Select **OK**

**Change Assigned Measures** ✕

One-time measures assigned from here will be created on the start date. If an end date is set, the measures will be removed from portal at the end of the day.

Also, after one-time measures are created they may be included in new Mobile Notes documents.

<p>DADS-SF</p> <p><b>BDD-YBOCS</b></p> <p>*C-SSRS - Full Scale, Clinician-administered, Lifetime-Recent</p> <p>*C-SSRS - Full Scale, Clinician-administered, Since Last Contact</p> <p>C-SSRS - Screener, Self-Report,</p>	<p>▶</p> <p>◀</p>	<p>BAM</p>
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Measures marked with an asterisk (\*) are not sent to Patient Portal.

A reminder e-mail notification will be sent to the patient two days before the scheduled appointment.

